



ALHAMBRA MEDICAL UNIVERSITY ALUMNI ASSOCIATION



ZOOM CLASS GUIDELINES

1. DISPLAY NAME REQUIREMENT

- PARTICIPANTS MUST CHANGE THEIR ZOOM DISPLAY NAME TO MATCH THEIR LICENSE NAME AND LICENSE NUMBER.
- A SCREENSHOT OR PHOTO MUST BE TAKEN FOR RECORD-KEEPING PURPOSES.

2. ATTENDANCE POLICY

- NO ENTRY WILL BE ALLOWED AFTER 15 MINUTES FROM THE CLASS START.
- NO EXIT WILL BE ALLOWED BEFORE 15 MINUTES FROM THE CLASS END TIME.
- LATE AND EARLY LEAVE PARTICIPANTS WILL NOT RECEIVE CREDIT.

3. SIGN-IN / SIGN-OUT PROCEDURE

- PARTICIPANTS MUST SIGN IN UPON ENTERING THE ZOOM CLASS.
- PARTICIPANTS MUST SIGN OUT BEFORE THE CLASS ENDS.
- BOTH SIGN-IN AND SIGN-OUT ARE MANDATORY FOR ATTENDANCE TO OBTAIN CREDITS.

4. EVALUATION FORM REQUIREMENT

- PARTICIPANTS MUST COMPLETE AND SUBMIT THE FEEDBACK FORM.
- CREDITS WILL NOT BE ISSUED WITHOUT A SUBMITTED EVALUATION FORM.

PLEASE NOTE: CEU CREDITS WILL ONLY BE ISSUED AFTER VERIFICATION OF SIGN IN, SIGN OUT AND EVALUATION FORM.

Upcoming class :

11/22/2025 1-6pm Saturday:

Clinical Application of Xing Nao Kai Qiao

Method in Neurological Disorders

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