



# **Alhambra Medical University**

## **Annual Campus Security Report**

2022

## **CAMPUS SECURITY ACT DISCLOSURE STATEMENT – Clery Act**

The Campus Security Act (Public Law 102-26) 34 C.F.R. Section 668.46 (c)(1) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects this institution's crime statistics for the period between 01/01/2016 and 12/31/2020.

**PLEASE NOTE THAT THIS INSTITUTION DOES NOT HAVE ON CAMPUS HOUSING, AND THAT THERE NO POLICE RECORDS THAT PERTAIN DIRECTLY TO THE PROPERTY USED BY THE INSTITUTION. THEREFORE, THE STATISTICS BELOW REPORT ONLY THOSE INCIDENTS REPORTED TO THE INSTITUTIONAL ADMINISTRATION AND/OR TO THE LOCAL POLICE.**

**Timely Warnings:** AMU offer information about crime statistics to the community by providing the Annual Security Report and posting it on our website. In addition, the college administration may make crime alerts when there are reports of violent crimes or crimes that represent a continuous threat to AMU. The decision to issue a timely warning shall be made on a case by case basis. Victim(s) information will be held confidential. Crime Alerts can be distributed by: Bulletin Board and Mass emails

Information regarding any crimes committed on the campus or leased/attached properties (parking lot) will be available and posted in a conspicuous place within two (2) business days after the reporting of the crime and be available for sixty (60) business days during normal business hours, unless the disclosure is prohibited by law, would jeopardize the confidentiality of the victim or an ongoing criminal investigation, would jeopardize the safety of an individual, would cause a suspect to flee or evade detection, or would result in the destruction of evidence. Once the reason for the lack of disclosure is no longer in force, the institution must disclose the information. If there is a request for information that is older than sixty 60 days, that information must be made available within two (2) business days of the request.

**Annual Disclosure of Crime Statistics:**

The school prepares this report in cooperation with the local law agencies to comply with the Clery Act. Campus crime, arrest and referral statistics including those reported to the Alhambra Police Department, Dean of students and other law enforcement agencies.

<b>Arrests and Disciplinary Referrals Reporting Table</b>					
	OFFENSE	YEAR	GEOGRAPHIC LOCATION		
			ON-CAMPUS PROPERTY AND ADJACENT		
*ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.		2017	N/A	N/A	N/A
		2018	N/A	N/A	N/A
		2019	N/A	N/A	N/A
		2020	N/A	N/A	N/A
		2021	N/A	N/A	N/A
*DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.		2017	N/A	N/A	N/A
		2018	N/A	N/A	N/A
		2019	N/A	N/A	N/A
		2020	N/A	N/A	N/A
		2021	N/A	N/A	N/A
ARRESTS: DRUG ABUSE VIOLATIONS		2017	0	0	0
		2018	0	0	0
		2019	0	0	0
		2020	N/A	N/A	N/A
		2021	N/A	N/A	N/A
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS		2017	0	0	0
		2018	0	0	0
		2019	0	0	0
		2020	N/A	N/A	N/A
		2021	N/A	N/A	N/A
*ARRESTS: LIQUOR LAW VIOLATIONS		2017	N/A	N/A	N/A
		2018	N/A	N/A	N/A
		2019	N/A	N/A	N/A
		2020	N/A	N/A	N/A
		2021	N/A	N/A	N/A
*DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS		2017	N/A	N/A	N/A
		2018	N/A	N/A	N/A
		2019	N/A	N/A	N/A
		2020	N/A	N/A	N/A
		2021	N/A	N/A	N/A

\* Alhambra Medical University does not have any reports on these categories.

City of Alhambra Crime Statistics reports do not provide any data on these categories.

<b>Criminal Offenses Reporting Table</b>			
	<b>OFFENSE</b>	<b>YEAR</b>	<b>GEOGRAPHIC LOCATION</b>
			<b>ON-CAMPUS PROPERTY AND ADJACENT</b>
	<b>MURDER / NON-NEGLIGENT MANSLAUGHTER</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0
	<b>MANSLAUGHTER BY NEGLIGENCE</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0
	<b>RAPE</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0
	<b>FOUNDLING</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0
	<b>INCEST</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0
	<b>STATUTORY RAPE</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0
	<b>ROBBERY</b>	2017	0
		2018	0
		2019	0
		2020	0
		2021	0

<b>AGGRAVATED ASSAULT</b>	2017	0
	2018	0
	2019	0
	2020	0
	2021	0
<b>BURGLARY</b>	2017	0
	2018	0
	2019	0
	2020	2
	2021	0
<b>MOTOR VEHICLE THEFT</b>	2017	0
	2018	0
	2019	0
	2020	0
	2021	0
<b>ARSON</b>	2017	0
	2018	0
	2019	0
	2020	0
	2021	0

### **Descriptive Hate Crime Reporting**

There were no reported Hate Crimes for the years of 2017, 2018, 2019, 2020, or 2021.

### **Descriptive Unfounded Crime Reporting**

There was no reported Unfounded Crime Reporting for the years of 2017, 2018, 2019, 2020 or 2021.

VAWA Offenses Reporting Table					
	OFFENSE	YEAR	GEOGRAPHIC LOCATION		
			ON-CAMPUS PROPERTY AND ADJACENT		
DOMESTIC VIOLENCE	2017	0	0	0	
	2018	0	0	0	
	2019	0	0	0	
	2020	0	0	0	
	2021	0	0	0	
DATING VIOLENCE	2017	0	0	0	
	2018	0	0	0	
	2019	0	0	0	
	2020	0	0	0	
	2021	0	0	0	
STALKING	2017	0	0	0	
	2018	0	0	0	
	2019	0	0	0	
	2020	0	0	0	
	2021	0	0	0	

**Reporting the Annual Disclosure of Crime Statistics:**

Each year notifications is made to all enrolled students and employees by providing the website to access this report. Employees, faculty and students are mandated to complete Title IX, Campus Security, HIPAA, Ferpa and Osha compliance training on Canvas. Copies of this report may also be obtained in person from the Dean of Students of by calling 626-289-7719 ext 158.

**Confidential Reporting**

This Institution encourages students to complete a timely reporting of all crimes to the campus administrators, police and appropriate law enforcement agencies.

All students and employees are required to report any crime or emergency to their institutional official promptly. Preparation for the Annual Disclosure of Crime Statistics report is obtained by the institution’s directors who contact the correct police department District for statistics and the institution’s Daily Incident Log and then records those statistics.

If a student or employee wishes to report a crime on a voluntary or confidential basis, the Dean of Students will be prepared to record and report the crime, but not the name of the informant. The student or employee may, in order to maintain confidentiality, submit the information in writing to the Dean of Students without signature. If the student wishes not to maintain confidentiality, the

student will contact the Dean of Students who in turn will contact the nearest supervisor to report criminal actions or emergencies to the appropriate agency by calling (911).

The institution currently has no procedures for encouraging or facilitating pastoral or professional counseling (mental health or otherwise), other than the student or employee is encouraged to seek such aid.

Violations of the law will be referred to the Alhambra Police Department. When a potentially dangerous threat to the school community arises, timely reports or warnings will be issued through mass email and posting of flyers on Bulletin and in class/clinic announcements.

### **Campus Access**

Only students, employees and other parties having business with this institution should be on institutional property. Anyone besides current staff, faculty and students must identify their purpose of visit, the person to be visited and register their time in and out of the building. All access doors leading to the campus are closed and locked during evening hours starting at 9 PM. When the school closes for the night, the school's campus security guard will inspect each floor to see that it is empty and then set the alarms on each floor and then lock down the campus. Other individuals present on institutional property at any time without the express permission of the appropriate institutional official(s) shall be viewed as trespassing and may as such be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.

### **Campus Law Enforcement Policies**

The institution does not maintain any special relationship with State and local police and does not have an agreement with those police agencies (such as written memoranda of understanding) to investigate alleged crimes.

Institution's officials have no powers of arrest other than the Citizens Arrest Law, and are required in the event of a crime or emergency to call the correct agency or dial (911) for the police and emergency services. The Citizens Arrest Law will be invoked only as a last resort, and after all other possibilities have been explored.

Employees shall contact their immediate or nearest ranking supervisor or the security guard to report any criminal action or emergency to the appropriate agency by calling (911). If possible, in the interim, the security guard(s) and or institutional official shall attempt to non-violently deal with the crime or emergency with the appropriate agency on campus. Individual discretion must be used; as undue risk should not be taken.

Students and employees should refer to the person or agency listed at the end of this report when reporting or seeking help on a criminal incident. Please note that any emergency that requires immediate attention should not wait to report to the school's officer but rather should contact the appropriate agency by calling (911).

### **Ongoing Prevention and Awareness**

The institution does not offer regularly scheduled crime awareness or prevention programs other than orientation where all the institution's policies and regulations are properly disclosed and disseminated to prospective students. Students are encouraged to exercise proper care in seeing to their personal safety and the safety of others.

All new enrolled students participate in the new student orientation which provide information for the mandatory online compliance training for Title IX, HIPAA, Cleary, OSHA, and FERPA. In addition, information is disseminated to students and employees through tips posted in the school bulletin boards, announcements in class and clinic.

The Crime Awareness and Campus Security Act is available upon request to students, employees (staff and faculty) and prospective students. All information is available on request.

**Safety Procedures:**

In general, students are asked to not leave personal property in classrooms. Always report any suspicious persons to your institutional official. Always try to walk in groups outside the school premises. If you are waiting for a ride, wait within sight of other people. Employees (staff and faculty) will close and lock all doors, windows and blinds and turn off lights when leaving a room

**Reporting Crimes**

This institution does not employ campus security personnel but encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available institutional official and/or the security guard in the event of emergency to directly contact local law enforcement or other emergency response agencies by dialing 911. Prompt and accurate reporting are encouraged.

All incidents shall be recorded in the Daily Incident Log at the institutional official's station. The log includes the date, time, location, incident reported, and disposition of incident and the name of the person who took the report. The report must be entered in the log within two (2) business days after it is reported to the school's official, unless that disclosure is prohibited by law or would endanger the confidentiality of the victim.

**Criminal Activities Off Campus:**

AMU does not provide law enforcement services to off-campus activities on behalf of the institution. Any authorized off-campus events organized by student organizations or faculty, including student organizations with non-campus housing facilities are supervised by campus employees. Therefore, the school will monitor and report criminal activities at such events to local law enforcement authorities.

**Emergency Response Procedures:**

AMU encourages students to immediately report an incident where an emergency evacuation will be needed.

Upon confirmation of a significant emergency or a dangerous situation involving an immediate



threat to the health or safety of students or employees occurring on the campus, the Dean of Students will immediately notify the community via bulletin flyers, mass emails, and class/clinic announcements.

The Dean of students has the responsibility for coordinating and implementing the Emergency notification, response and evacuation Plan. The Dean of Students will ensure that the school's emergency evacuation procedures have been informed to the students and staff.

Fire drills are conducted on an annual basis and the emergency response procedures along with the campus safety compliance information are mandated yearly on Canvas for current student, staff and faculty. Additionally, institutional policies and regulations on emergency responses are disseminated to the prospective students at new student orientation.

**Emergency Notifications:**

Upon confirmation of an emergency or dangerous situation, the institution will immediately take into account the safety of all the members within the institution, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The Dean of Students has the responsibility to notify everyone at the institution via Bulletins flyers, mass emails, and class/clinic announcements.

**Emergency Response:**

*Bomb Threat:* Immediately contact the Alhambra Police or a Campus Security Authority  
Evacuate the building when directed by the police or campus security authority

*Fire:* AMU has an alarm monitored system that is directed to the Alhambra Fire Department. When fire alarm sounds, students and staff must evacuate the building immediately. Do not re-enter the building until the Fire Department or the campus security authority has given clearance.

*Shooting:* Take whatever actions are necessary to save your life, seek means to escape, seek physical protection. Once you are out of danger, call 911 and follow directions given by the police, fire or other emergency personnel on scene.

**Emergency Evacuation:**

All students should be familiar with the evacuation procedures posted in several key places around the campus.

Check the escape route (Floor plans are posted in every room) for the nearest exit. Please familiarize yourself with the escape routes.

Exit area immediately in a safe manner.

While exiting, tell anyone you see to exit the area.

Follow Directions: follow directions given by the police, fire, medical and other emergency personnel on scene.

### **Drug and Alcohol and Weapon Policies**

This institution does not permit the sale, possession, or consumption of alcoholic beverages on school property and adheres to and enforces all state underage-drinking laws.

The institution does not permit the possession, use or sale of illegal drugs by its employees and students and adheres to and enforces all state and Federal drug laws.

The institution does not permit firearms and other dangerous weapons on campus. Intentional use, possession, or sale of firearms or any other weapon is strictly prohibited.

The violation of these policies by students or employees may result in disciplinary actions including reprimand, probation, suspension, expulsion, termination and/or arrest.

Alcohol and Substance Abuse Education.

Information concerning drug and alcohol abuse education programs is posted at the campus and is distributed annually to students and staff. The institution does not provide counseling on drug and alcohol abuse but does make available information on agencies that provides such counseling:

Drug Counseling Rehabilitation & Assistance programs

24 Hour national Addiction Hotline 1-800-559-9503

Additional information can be found at:

<http://www.freerehabcenters.org/state/california>

[www.collegedrinkingprevention.gov](http://www.collegedrinkingprevention.gov)

[www.drugabuse.gov/DrugPages//DrugsofAbuse.html](http://www.drugabuse.gov/DrugPages//DrugsofAbuse.html)

### **Sexual Misconduct**

This is an umbrella term used to describe any unwelcome sexual behavior committed without consent. It can occur between strangers or acquaintances or people who know each other well, including between people involved in sexual relationship. Examples of sexual misconduct include sexual harassment, sexual assault, date violence, domestic violence. Please refer to our Title IX course materials on Canvas for further details.

**Dating Violence:** violence committed by a person who is or has been in a social relations of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. It includes, but is not limited to sexual or physical abuse or the threat of such abuse.

**Domestic Violence:** Physical violence committed against a person who is a spouse or former spouse or cohabitant or former cohabitant, a person with whom they have a child, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Sexual Assault:** abusive, disruptive or harassing behavior, physical, which endangers another's mental or physical health, including but not limited to threats, acts of violence, or assault based on gender and/or in the context of intimate partner violence. Attempt to have sexual contact with another individual without consent including rape, fondling, incest or statutory rape.

**Stalking:** A course of conduct involving more than one instance of unwanted attention, harassment, physical/verbal contact, or any other course of conduct likely to alarm or place an individual in fear of injury or harm (including physical, emotional, or psychological harm). This includes cyber-stalking.

**Consent:** An outward demonstration through mutually understandable words or actions, indicating conscious, affirmative and voluntary agreement to engage in sexual activities.

### **Safe Bystander Intervention**

Bystander intervention involves safe and positive options that may be carried out to prevent harm or intervene a sexual misconduct. Steps of intervention include directly or indirectly confronting the situation (only if it is safe to do so). One can take steps to interrupt the situation by direct calling out the negative behavior, distract the aggressor, delegate and seek assistance from authority, and delay the potential misconduct. Community members who choose to exercise this positive moral obligation will be supported by the college and protected from retaliation.

### **Prevention and Awareness of Sexual Misconduct**

The institution during the orientation given to newly admitted students emphasizes the prevention of sexual crimes by insisting students to work, study and walk outside of the premises in as much as possible, accompanied by other students or in view of other persons, generally, avoiding as much as possible to be alone by themselves at any time. During the daily functioning of the school operations, staff and administrators focus on observing that students are not in any circumstance by themselves.

The institutional program to prevent sexual crimes consists in maintaining a continuous lookout for each other to protect and prevent any sexual misconduct. The entire staff takes part in this program to protect the students and the staff among themselves.

**Title IX officer receives annual training on policies and procedures for sexual misconduct investigation and hearing process and receive the most up to date information concerning victim's protection.**

### **Risk Reduction of Sexual Misconduct**

If you have limits, make them known as early as possible.

Tell the aggressor "NO" clearly and firmly.

Try to remove yourself from the physical presence of a sexual aggressor.

Find someone nearby and ask for help

Take care of your friends and ask that they take care of you.

### **Victims of sexual misconduct**

A person who was victimized will be encouraged to seek counseling at a rape crisis center and to maintain all physical evidence until such a time when that person can be properly transported to a hospital or rape crisis center for proper treatment.

A victim of a sexual crime has the option of reporting this crime to the institutional authorities or to report it directly to (911) and search for professional assistance from the emergency agencies. If requested, the institutional personnel will be prepared to request assistance calling (911).

When a student or employee reports themselves as victims of sexual assault, stalking, domestic violence or dating violence, whether the offense occurred on or off campus, the institution will provide the student or employee a written explanation of the student's or employee's rights and options.

The institution does not have accessibility to professional counseling, mental health or otherwise, students and employees are encouraged to seek such professional assistance at the nearest hospital or health care services.

**Supportive and Protective Measures:**

The institution will offer the victim of a sexual crime, individualized services offered as appropriate, including extensions of time or other course-related adjustments, modifications of work or class schedules restrictions on contact between the parties, change in work locations, leaves of absence, increased security and monitoring certain areas of campus and other similar accommodations available.

The institution will provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures.

**Sexual Misconduct Reporting**

It is the policy of this institution to have any sexual Misconduct (criminal offenses) on campus to be reported immediately to the institution's official, who will report it to (911) emergency and police units. Individual who wish to report an incident of sexual misconduct may do so in a variety of ways. The complex process of filing a formal report can be an overwhelming prospect for those affected by sexual misconduct. Individuals may file a report following the grievances procedure documenting an incident with the Dean of students and / or filling report to Alhambra Police Department.

**ON CAMPUS**

Title IX Coordinator

Dean of Student

Alhambra Medical University

2215 W. Mission Road Unit 280

Alhambra, CA 91803

Tel: 626-289-7719 ext 158

Fax: 626-289-8641

email: director@amu.edu

**OFF CAMPUS**

Emergency 911

Alhambra Police Department 626-570-5151

211 S. First St., Alhambra CA 91801

Alhambra Hospital Medical Center 626-570-1606

100 South Raymond Ave

Alhambra, CA 91801

The university is committed to responding to all reports of sexual misconduct in a timely and efficient manner, providing a prompt, fair and impartial process from the initial investigation to the final result. The time frame of when an individual should file a report of sexual misconduct is not limited in any way; however, it is important to note that as time passes, it becomes more difficult to find crucial evidence. In light of this, all investigations of sexual misconduct are to be thorough yet efficient, with a resolution that is reasonable given the situation.

**Interim Measures/Remedial Action**

Upon receipt of a report, the university may implement initial responsive or protective actions while an inquiry or investigation are underway. Interim measures/remedial actions may include no-contact orders, providing a campus escort, academic or work schedule adjustments, referral to counseling or medical services and safety planning. The university will maintain the confidentiality of any accommodations or protective measures, provided this does not impair the university's ability to provide said accommodations or protective measures.

**Inquiry, Investigation Resolution**

The university will address all reports of possible violations of the Sexual Misconduct and Civil Rights policy. Upon receipt of a formal complaint, the Title IX coordinator, will conduct an initial inquiry to determine any risk of harm to individuals or to the campus community. Steps will be taken to address those risks via interim measures or remedial action.

If the inquiry proceeds to an investigation because of the reporting party's desire or the university deems it necessary to protect the safety of the campus, the Title IX coordinator will contact the Alhambra Police Department.

**Investigation:**

In the course of the investigation, the investigator will interview the complainant, respondent, witnesses, and gather any other information, evidence or documentation the investigator determines is necessary to conduct an adequate, reliable and impartial investigation. Both parties will have equal opportunity to share information with and have their information considered by the investigator.

All pertinent documents and evidence will be submitted to the Title IX coordinator along with the

investigator's report. Title IX coordinator will then make a determination as to whether there is sufficient evidence to proceed to a hearing.

If the violation is deemed to be minor, the Title IX coordinator will arrange an in-person meeting with the accused to discuss the charges and propose a suitable sanction or solution, which may include counseling, guidance, or a written reprimand. The Title IX coordinator will deliver the findings in writing to the accused.

The accused will then have 10 days in which to appeal the decision in writing to a committee consisting of the Chief Academic Officer, Clinic Dean and a faculty member who was not involved in the matter. The appeal will be limited to the following: a) the presentation of new pertinent evidence previously unavailable, b) sanction that is not supported by the evidence, or c) unfair prejudice or bias in the decision.

The committee will hold a meeting within 10 days of the accused written notice of appeal. The accused may, but is not obligated to be present at the meeting, and may be accompanied by an faculty/advisor but not legal counsel. The committee will come to a decision and the decision shall be final.

If the alleged misconduct is deemed to be of a more serious nature, a formal hearing may be held by a hearing committee consisting of the Title IX coordinator, the Chief Academic Officer and a faculty member not involved in the matter.

Both parties will have the right and opportunity to view the evidence and report prior to the hearing.

**Hearing:**

The hearing is an opportunity for the parties to address a hearing committee in person and to question the other party and/or witnesses, and for the hearing panel/officer to obtain information following the investigation which is necessary for a determination of whether a violation of this policy occurred. The hearing is not intended to be a repeat of the investigation.

The hearing committee will consist the Title IX coordinator, the Chief Academic Officer and one faculty member not involved in the incident. The accuser and the accused have the same opportunity to have others present during the proceeding including being accompanied by an advisor of their choice. The extent to which the advisors may participate in the proceedings shall be equally limited.

All pertinent documents and evidence will be submitted to the Committee and the accused will be notified in writing of the charges, the hearing date, time and location. The accused will have the right and opportunity to view the evidence prior to the hearing, and will have 10 days in which to respond in writing. At the hearing, the Committee will review all materials submitted and the evidence gathered. The committee will deliberate and come to a decision as to the sanction or action to be taken against the accused and will notify the accused of such decision in writing within 10 days.

The accused will have an additional ten days following receipt of the Hearing Committee's decision in which to present a written appeal via certified mail to the University President. The appeal will be limited to the following: a) the presentation of new pertinent evidence previously unavailable to the Committee b) sanction that is not supported by the evidence, or c) unfair prejudice or bias in decision.

### **Standard of Evidence and Evidence Preservation**

The standard of proof in grievance resolution proceedings including Title IX is the preponderance of evidence standard, which requires providing that it is more likely than not that reported sexual misconduct occurred, or that an appeal has merit.

Physical injury and forensic DNA evidence, if reported promptly, allows for the preservation of these evidence. Victims are also encouraged to preserve evidence by saving text messages, instant messages, social networking pages, or other communications and keeping photos, logs or other copies of documents useful in connection with the police investigation.

### **Sanctions:**

The institutional disciplinary actions in reference to an alleged sex offence are as follows:

The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceedings: and

Both the accuser and the accused of the sex offense shall be notified simultaneously in writing of the results, policy to appeal, change in results and when results are final.

A range of sanctions are available if the responding party is found responsible for violating the University's Sexual misconduct and Civil Rights Policy. The sanctions are determined based on the nature, severity of, and circumstances surrounding the violation; an individual's disciplinary history of previous allegations or allegations involving similar conduct; and the need for sanctions/responsive actions to bring an end to and prevent future discrimination, harassment, and /or retaliation.

This institution has zero tolerance of sexual offense. Once the offense is confirmed the institutional disciplinary action against students or employees may result in expulsion from school, or termination of employment and in accordance to local laws, to an arrest of the offender by the authorities.

### **Registration of Sex Offenders**

The institution provides the following website to obtain information concerning the registration of sex offenders arrest.

For California Registry: [Https://www.meganslaw.ca.gov/](https://www.meganslaw.ca.gov/)

National Registry: [Http://www.nsopr.gov](http://www.nsopr.gov)

### **Hate Crimes:**

Any act of physical intimidation, physical harassment, physical force, physical violence, or the threat of physical force and/or physical violence that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, gender identity, disability, or political or religious beliefs of that person or group. Additionally, hate crimes may include the following: larceny-theft, simple assault, intimidation, destruction, damage, or vandalism of property.

AMU does not condone hate crimes and incidents of hate violence can be reported to the Dean of students or by calling 626-289-7719 ext 158, or call 911.

*Revised: Crime Classification: Burglary vs. Larceny:*

An incident must meet three conditions to be classified as a Burglary.

- There must be evidence of unlawful entry (trespass). Both forcible entry and unlawful entry – no force are counted. The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
- The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.

This institution does not provide on-campus housing. Therefore, the following disclosures do not apply to this institution:

Fire safety (668.49)

Missing students (668.46(h)) Emergency notifications (668.46(g)) Hate crimes (668.46(c))

**Peer to Peer file sharing:** Students authorized to utilize the institutional electronic equipment for purposes of conducting research, practical work, writing essays, doing homework assignments or in any general use of the equipment for course related work, are strictly unauthorized to copy or distribute any copyrighted material and any violations will subject the individual violator (staff member, non-staff member or student) to civil and criminal liabilities.

The first violation will be punished by removing any authorized privilege use of any institutional equipment, if the violation includes the use of individually owned equipment, the individual will not be allowed to bring in his/her personal equipment into the school premises. Second violation the staff member may be terminated or the student may be expelled from school. This decision will be taken by the school administration.

The institution conducts annual evaluations of the procedures in place to prevent any violations of copyrighted materials observing the need of the students to have access to the institutional network. The institution will keep a log summarizing violations reported and disciplinary actions taken.

Students and employees should refer to the following person or agency when reporting or seeking help on a criminal incidents. Please note that any emergency that requires immediate attention should not wait to report to the school's officer but rather should contact the appropriate agency by calling (911).



Name of institution's Dean Of Students	Megan Hah
Title	Dean Of Students
School Name	Alhambra Medical University
Street address	2215 West Mission Rodd, Suite 280
City, State Zip	Alhambra, CA 91803
Phone No.	(626) 289-7719 ext 158

**Disclosure for information subject to change:**

AMU reserves the right to amend any portion of this policy at any time without prior notice. The institution reserves the right to modify this policy in a given situation depending on the totality of the circumstances.